



PUEBLO RURAL FIRE PROTECTION DISTRICT

www.PuebloRuralFire.com

29912 E US Highway 50—Pueblo, CO 81006

March 31, 2021

MINUTES

1. **ATTENDANCE**

John A. Musso, Chairman
Ted Hall
Robert Guagliardo
Rich Ikelman
Mary Macaluso-Ikelman

ASSISTANTS TO THE BOARD

Chief Bret Marascola
Pat Garcia, Attorney
Tomma Parco, Recording Secretary
Mark Paolucci, CPA

OTHERS PRESENT:

Assistant Chief Orndoff
Mike Sanchez, Union Rep.
Captain Passig
Jarred Wells
Bob Tracy---remote
Willy Martin---remote
Gary Shisler---remote
Mike Amella---remote
Jonathan Passig---remote
Brian Bissonnette---remote
James Porter---remote
Dan Farve--- remote
Clint Potter---remote

2. **CALL TO ORDER**

The meeting was called to order at 7:14 p.m., Wednesday, March 31, 2021, due to some technology issues, at Station No. 2 by John A. Musso, Chairman.

3. **APPROVAL OF AGENDA**

A motion was made by Ted Hall to approve the agenda; seconded by Mary Macaluso-Ikelman; motion carried 5-0.

4. **RECESS FOR OLD HIRE PENSION MEETING**

A motion was made by Robert Guagliardo to recess to hold an Old Hire Retirement Board meeting; seconded by Mary Macaluso-Ikelman; motion carried 5-0.

7:15 – 7:30 Old Hire Meeting with Mark Paolucci

5. **APPROVAL OF MINUTES**

A motion was made by Ted Hall to approve the February 24, 2021, minutes; seconded by Robert Guagliardo; motion carried 5-0.

6. **APPROVAL OF FINANCIAL REPORT**

A motion was made by Ted Hall to approve the financial report as submitted; seconded by Rich Ikelman; motion carried 5-0.

7. **UNION REPORT**

Mike Sanchez reported PRFD received \$300 from Walter's Brewery. Mike said the department is in the preliminary stages of planning another function next year.

Mike requested copies of the ongoing investigation from the board. Pat Garcia responded stating a written request must be given to Chief, then the District has 3 days to respond. Chief Marascola then asked Mike to give him a written request or email. Mike wants to make sure information is accurate. Mike indicated that an incident happened with a bean placed in his locker.

COORDINATOR REPORTS—see attached

- MAINTENANCE—None submitted -- Chief Marascola reported we are still sending work to Trans West in Fountain. PRFD had about 12 to 13 thousand dollars in repairs in the last month naming turbo issues; significant issues with #733 in steering column. One truck had 20+ air leaks—they replaced all of them. #733 just shut down going down the road. Seems like it may be computer stuff. PRFD took trucks to Pueblo West a year ago and found out it was not done correctly. Dan finishes school in two weeks. Mark Mayo did not give us a bid.

Robert Guagliardo suggested we should continue to use Trans West because he said if we have that many air leaks it was not being properly serviced in the past.

- EMS—Assistant Chief Bob Tracy
- HAZ-MAT— Captain Grant Genova
- TRAINING— Assistant Chief Michael Furney
- FIRE INSPECTOR— Assistant Chief Conrad Orndoff
- SOCIAL MEDIA/WEBPAGE— Assistant Chief Robert Tracy

8. **CHIEF'S REPORT— (SEE ATTACHED FOR FULL REPORT)**

Once all the work is completed for the training facility, Chief Marascola would like to have an open house and to recognize those that donated time and materials for completion of the training facility.

9. **RUSLER CONTRACT**

A contract was sent out and Rusler told the Chief he has signed it. It is in the mail.

10. **CARDIAC TESTING FOR EMPLOYEES (REPORT MATERIAL ATTACHED)**

Heart Disease Prevention Program report given by Steven "Giz" Passig:

Cost: \$50 per employee –Employee costs will be 100% reimbursed by grant.
For the testing company to come down to do the testing PRFD will be responsible for their travel, per diem, all costs \$516. NFPA 1582 physical 90% of the test can be done here in-house.

Giz said it would be nice to have cancer screening next...maybe screen one-third of department a year if cost is an issue. Giz made other suggestions. Physical fitness including lifting, stretching, bending, education. Giz can do the testing in house. It was suggested to give the boards blessings to Giz to move forward with arranging for Cardiac Testing. and to get the additional training for functional movements certification He needs a 2-day class in Denver. The other information provided was 6 essential components of NFPA 1583. Giz will get additional information on costs of the equipment needed. All employees have a PRFD email now and all information will be sent out to all employees monthly with topics and wellness info.

Giz said he likes the program using Reflect Mirrors...\$1500 x 3 for each station...\$40 a month x 3 stations for membership. Mirrors logs the hours you use the program. Giz suggested dedicated time be assigned to each shift to meet the 6 points. The program will be blended with what Cigna, our current Insurance provider has to offer. Chairman Musso asked Giz what timeline Giz suggests. As soon as possible Giz said we are on a waiting list for cardiac testing. No 1 priority, get started with the program for the 6 points, outlined (1582) and spend \$516 per diem or thereabout for trainer for Cardiac testing. The employees have stated they are supportive of this program. All but 4 signed up. Testing is 100% HIPPA protected health information. Testing results will be kept confidential and only the Wellness Coordinator and the Chief will be notified if there is potential for immediate health risk.

A motion was made by Robert Guagliardo to proceed to get Steven Passig “Giz” certified to start training employees and to have him do in-house physical testing and for him to start planning to get equipment needed to get the 6 points; seconded by Ted Hall; motion carried 5-0.

11. PERSONNEL MANUAL CHANGES FOR DISCUSSION § 11 AND § 14

Tabled till Board has a workshop to discuss all the ideas and come up with points.

April 7 at 6 p.m. Discuss Section 11 and Section 14 Discuss Testing and Hiring

12. NEW TEST FOR CAPTAINS AND ASSISTANT CHIEFS

Tabled till workshop April 7 outcomes.

13. PART-TIME INTERVIEW RESULTS

Nine finalists—One not interested in academy—One mentioned some medical issues. Four have CPAT now. The rest will continue with getting a CPAT certification before the June 2 deadline to be eligible for employment. Four currently have a CPAT.

A motion was made by Robert Guagliardo that once they have CPAT certification and Chief Marascola has a copy of the certification that the Chief send them a letter to schedule a physical; seconded by Rich Ikelman; motion carried 5-0.

14. DRAFT RESOLUTION 21-02 –e-RECORD RETENTION

Tabled

15. PAYMENT OF BILLS

A motion was made by Mary Macaluso-Ikelman to pay bills presented; seconded by Robert Guagliardo; motion carried 5-0.

16. EXECUTIVE SESSION—LEGAL ADVICE § 24-6-402(4)(B), C.R.S. CONCERNING WORKPLACE ALLEGATIONS

A motion was made by Robert Guagliardo to go into executive session for legal advice --§ 24-6-402(4)(b), C.R.S. concerning workplace allegations; seconded by Ted Hall; motion carried 5-0.

8:59 p.m. – 10:22 p.m. Executive Session

17. AGENDA REQUEST FOR APRIL 28, 2021 MEETING

- Testing/ McCann
- Cardiac training plans
- Section 11 and Section 14
- Workshop results
- (Postpone till May Meeting--Resolution 21-02)
- First Quarter Employee Benefits

WORKSHOP FOR APRIL 7, 2021—6 p.m.

- **Testing Process**
- **Scoring Changes Sections 11 and 14 of the Personnel Manual**
- **Testing Company**
- **Set a special meeting with Curtis Graves of Employers Council**
- **Executive session for legal advice --§ 24-6-402(4)(b), C.R.S.**

18. ADJOURNMENT 10:22 p.m.

A motion was made by Robert Guagliardo to adjourn; seconded by Ted Hall; motion carried 5-0.

Respectfully submitted,

Tomma Parca

Recording Secretary