



PUEBLO RURAL FIRE PROTECTION DISTRICT

www.PuebloRuralFire.com

29912 Highway 50 East—Pueblo, CO 81006

MINUTES for September 29, 2021

1. ATTENDANCE

Ted Hall, Vice Chairman
Robert Guagliardo
Rich Ikelman
Mary Macaluso-Ikelman

OTHERS present or by remote:

Grant Genova
Lisa Coughlin
Robert Carlson
Doug Weber
Dublin Bond
Christy DeNardo
Diego Rodriguez
Dan Farve
Willie Martin
Jonathan Passig
Gary Shisler
Rod DeSiata

ASSISTANTS TO THE BOARD

Asst Chief Robert Tracy
Asst Chief Mike Furney
Richard Orona, Esq. (for Garcia)
Tomma Parco, Recording Secretary

2. CALL TO ORDER

The meeting was called to order at 7 :00 p.m., Wednesday, September 29, 2021, at Station No. 2 by Ted Hall, Acting Chairman.

3. APPROVAL OF AGENDA

A motion was made by Robert Guagliardo to approve the agenda with the addition of **Christy DeNardo for the 2020 Audit**; seconded by Rich Ikelman; motion carried 4-0.

2020 AUDIT BY CHRISTY DENARDO

Christy DeNardo said the audit was good but needed one small adjustment. She talked to Mark Paolucci about the adjustment, and Mark agreed so all is good. The only part that was a bit interesting is that on page 29 it shows there is a deficit income to the PRFPD of \$36,352 due to some taxpayers did not pay their taxes.

A motion was made by Robert Guagliardo and seconded by Rich Ikelman to accept the 2020 audit by Christy DeNardo to submit to the State of Colorado by September 30; motion carried 4-0.

4. APPROVAL OF MINUTES

A motion was made by Robert Guagliardo to approve the September 15 minutes; seconded by Rich Ikelman; motion carried 4-0.

5. FINANCIAL REPORT

A motion was made by Robert Guagliardo to accept financial report as distributed; seconded by Rich Ikelman; motion carried 4-0.

6. UNION REPORT by Willie Martin

Willie reported the MDA weekend collected by the firemen totaled \$9,788.

Willie said he discussed with Chief Furney and the firemen and would like to do an activity for Halloween.

A motion was made by Robert Guagliardo to approve of a Halloween activity plan contingent/conditional on weather, COVID, liability issues in place; then, run the plan by each board member individually in the next week to get the final approval of the board. Mr. Guagliardo said if one board member does not approve of the plan presented, then the plan is null and will not be enforced; seconded by Rich Ikelman; motion carried 4-0.

Mr. Orona said he will have prepared a low key release by October 6.

7. COORDINATOR REPORTS (ATTACHED)

Chief Furney just received two reports tonight. Those late reports were printed and distributed with the other reports.

Chief Furney/Asst Chief Bob Tracy said maintenance on No. 732 will be \$2,700 to fix a mal functioning screen. Tracy said the emergency lights still work so they can keep the truck in service.

Assistant Chief Furney reported the City is offering an ICS 300 class. They invited PRFPD. Six of our firemen want to go. The training will train for larger incidents.

Assistant Tracy said there is a new DEA requirement for reporting drugs on hand and drugs used. Assistant Tracy said he reviewed Pueblo West's and the City's protocols and used them for a draft for PRFPD. He felt his draft was a bit better by using knowledge he gained from PW and the City. Robert Guagliardo wanted to review the protocols after this meeting with Assistant Chief Tracy.

8. CHIEF'S REPORT

Chief Furney was pleased to report all three passed the paramedic classes at PCC. Now he said he needs to reimburse them the last 1/3 of costs for tuition. The board wants to discuss this in the executive session later in this meeting.

Chief Furney did get two resignations and one was a paramedic. He said that will leave an opening for an Engineer. The Board wants to discuss this later tonight in the executive session. The Chief said he needs to post in house for an opening for engineer.

A motion was made by Robert Guagliardo to have Chief Furney post October 1 for in house for 14 days for an engineer; motion carried 4-0.

Richard Orona said the positing for openings must include the salary.

The board wants to put this on the agenda October 27 to hire an engineer.

9. CAPTAINS TEST GIVEN September 25

Chief Furney reported there were eight firemen that took the captain's test last Saturday. He distributed the scores without names. All scores were accepted. Chief Furney said the FIRST step is to give the test. The SECOND step now is to post an opening in house. The THIRD step is an oral interview with members from an outside agency. The LAST step is an oral interview with this board to make a final decision.

A motion was made by Robert Guagliardo to have Chief Furney proceed with the steps presented by Chief Furney; seconded by Mary Macaluso-Ikelman; motion carried 4-0.

Chief Furney said he will post the opening tomorrow for 14 days or until all eligible firefighters have applied. He will start to contact outside agency firefighters to assemble an oral board for the first oral interview.

10. COVID-19 PROTOCOLS

Chief Furney said three firemen have tested positive for COVID with our rapid test. Rapid tests only test for one antigen so then the firemen are to go to a medical facility/health department once the rapid tests show POSITIVE to take another Covid test that tests for more antigens. If positive, it is mandated to take 14 days off and test negative to come back to work.

Chief Furney asked the board about the new employees taking the time off if positive. He said they have no time built up. Mr. Orona is going to check to see if the State still mandates businesses pay for 80 hours' time off with a positive Covid test. Mr. Guagliardo said we should handle each individual as necessary for paid time off. This was outside of our ability to plan so due to circumstances we will handle each case on an individual basis.

11. DOOR BIDS TO RAISE DOORS TO 14 FEET

There were two commercial contractor bids submitted—Potter and Genova. The Board felt they should have Chief Furney contact both contractors to come to the October 13 meeting and present for ten minutes what they plan to do for the costs submitted since the two bids were quite different in costs.

12. LIFE PACK 15 RENEWAL OF CONTRACT

Chief Furney said our contract was up last January. He said a four-year contract is \$50,400 with a 10% government discount to be given. He said the contract allows the district to pay \$11,340 a year for four years. The District must have a contract for the Life Packs.

A motion was made by Robert Guagliardo to have Chief Furney proceed with Stryker to renew the contract for \$11,340 a year for four years; seconded by Mary Macaluso-Ikelman; motion carried 4-0.

13. PRELIMINARY BUDGET FOR 2022 (TO POST BY OCT 15)

A motion was made by Robert Guagliardo to have Chief Furney post notice for our Preliminary 2022 budget by October 15; seconded by Mary Macaluso-Ikelman; motion carried 4-0.

14. EMS CONVENTION NOV 4-7 -- ROOM AND BOARD ALLOWANCE

A motion was made by Robert Guagliardo to allow two firemen \$771.50 each for room and board for four days and three nights; seconded by Rich Ikelman; motion carried 4-0.

15. MICROPHONES FOR BOARD ROOM

A motion was made by Robert Guagliardo to buy the package of six Bose microphones for \$649 and \$149 for each speaker with the stipulation we can return them if they do not work to our needs or satisfaction; seconded by Rich Ikelman; motion carried 4-0.

16. RESIGNATIONS FROM TO FIREFIGHTERS

A motion was made by Robert Guagliardo to go into **executive session stating §24-6-402 (4)(f) for personnel matters** to review the process to replace new firefighters and reimbursement for graduating paramedics; and, § 24-6-402 (4)(b) for legal advice; seconded by Rich Ikelman; motion carried 4-0.

8:19 pm—in executive session

8:44 pm out of executive session

A motion was made by Mary Macaluso-Ikelman to have Chief Furney post a notice to hire new firefighters as full timers due to circumstances; not part timers; contingent on passing the Fire Academy requirement within a reasonable time; seconded by Robert Guagliardo; motion carried 4-0.

17. BOARD VACANCY

John A. Musso submitted his resignation in writing. The Board can either appoint someone to fill the position till May 2022 (the next board election) or post a Notice for a vacancy. Tomma Parco presented an old draft of a Notice for Vacancy. Richard Orona wants to review it. The Board chose to post Notice for the opening.

18. REVIEW PROCEDURE TO POST FOR FULL TIME CHIEF POSITION

Tabled.

19. PAYMENT OF BILLS

A motion was made by Rich Ikelman to pay the bills presented; seconded by Robert Guagliardo; motion carried 4-0.

20. AGENDA REQUEST FOR OCTOBER 13, 2021

- Bid review with Potter and Genova
- Covid protocols--time off mandated by State
- Paramedic reimbursement for tuition

NOTE CHANGE OF NOVEMBER MEETING—Change to November 30 at 7 p.m.

Agenda items for October 27

- Board vacancy
- Hire an Engineer
- Update on Captain testing
- Procedure to post for full time chief position
- Covid 19 protocols
- Proposed Budget 2022
- Ask City if they will hold a CPAP test for us

21. ADJOURNMENT 9:03 p.m.

A motion was made by Rich Ikelman to adjourn; seconded by Robert Guagliardo; motion carried 4-0.

Respectfully submitted,

Tomma Parco

Recording Secretary